

REPORT OF THE DIRECTOR OF CORPORATE SERVICES

EXECUTIVE BOARD 25th JANUARY 2021

COUNCIL'S BUDGET MONITORING REPORT 2020/21

| | | | |
|---|---|--------------|--------------------|
| Director and Designation | Author & Designation | Telephone No | Directorate |
| C Moore, Director of Corporate Services | R Hemingway, Head of Financial Services | 01267 224886 | Corporate Services |

Table 1

Forecasted for year to 31st March 2021

| Department | Working Budget | | | | Forecasted | | | | Oct 20 Forecast Variance for Year £'000 | Aug 20 Forecasted Variance for Year £'000 |
|--|-----------------------------|------------------------|-------------------------|----------------|-----------------------------|------------------------|-------------------------|----------------|---|---|
| | Controllable Expenditure | Controllable Income | Net Non Controllable | Total Net | Controllable Expenditure | Controllable Income | Net Non Controllable | Total Net | | |
| | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | | |
| Chief Executive | 31,883 | -13,309 | -5,581 | 12,994 | 31,792 | -13,775 | -5,581 | 12,436 | -558 | -108 |
| Communities | 153,273 | -63,030 | 12,639 | 102,882 | 155,218 | -64,063 | 12,639 | 103,794 | 911 | 899 |
| Corporate Services | 81,196 | -51,937 | -1,623 | 27,637 | 78,566 | -49,757 | -1,623 | 27,186 | -451 | -208 |
| Education & Children (incl. Schools) | 186,503 | -34,854 | 26,643 | 178,291 | 191,834 | -38,679 | 26,643 | 179,798 | 1,507 | 2,949 |
| Environment | 125,463 | -79,113 | 12,841 | 59,190 | 127,963 | -80,597 | 12,841 | 60,207 | 1,016 | 1,439 |
| Departmental Expenditure | 578,318 | -242,242 | 44,919 | 380,995 | 585,373 | -246,872 | 44,919 | 383,420 | 2,426 | 4,971 |
| Capital Charges/Interest/Corporate | | | | -19,940 | | | | -21,140 | -1,200 | -1,000 |
| | | | | | | | | 0 | 0 | 0 |
| Levies and Contributions: | | | | | | | | | | |
| Brecon Beacons National Park | | | | 138 | | | | 138 | 0 | 0 |
| Mid & West Wales Fire & Rescue Authority | | | | 10,400 | | | | 10,400 | 0 | 0 |
| Net Expenditure | | | | 371,593 | | | | 372,818 | 1,226 | 3,971 |
| Transfers to/from Departmental Reserves | | | | | | | | | | |
| - Chief Executive | | | | 0 | | | | 0 | 0 | 0 |
| - Corporate Services | | | | 0 | | | | 0 | 0 | 0 |
| - Environment | | | | 0 | | | | 0 | 0 | 0 |
| Net Budget | | | | 371,593 | | | | 372,818 | 1,226 | 3,971 |

Chief Executive Department
Budget Monitoring - as at 31st October 2020

EXECUTIVE BOARD 25th JANUARY 2021

| Division | Working Budget | | | | Forecasted | | | | Oct 20 Forecast Variance for Year £'000 | Aug 20 Forecasted Variance for Year £'000 |
|------------------------|----------------------|-----------------|-----------------------------------|---------------|----------------------|-----------------|-----------------------------------|---------------|---|---|
| | Expenditure £'000 | Income £'000 | Net non- controllable £'000 | Net £'000 | Expenditure £'000 | Income £'000 | Net non- controllable £'000 | Net £'000 | | |
| Chief Executive | 868 | 0 | -837 | 31 | 997 | -280 | -837 | -120 | -151 | -130 |
| People Management | 4,437 | -1,489 | -2,619 | 329 | 4,558 | -1,624 | -2,619 | 315 | -14 | 37 |
| ICT & Corporate Policy | 5,825 | -922 | -4,867 | 36 | 6,213 | -1,483 | -4,867 | -137 | -173 | -160 |
| Admin and Law | 4,319 | -823 | 682 | 4,178 | 4,003 | -761 | 682 | 3,924 | -254 | -194 |
| Marketing & Media | 2,820 | -805 | -1,430 | 585 | 2,352 | -472 | -1,430 | 450 | -135 | -34 |
| Statutory Services | 1,276 | -303 | 281 | 1,254 | 1,415 | -455 | 281 | 1,240 | -14 | -45 |
| Regeneration | 12,340 | -8,967 | 3,209 | 6,581 | 12,254 | -8,699 | 3,209 | 6,764 | 182 | 417 |
| GRAND TOTAL | 31,883 | -13,309 | -5,581 | 12,994 | 31,792 | -13,775 | -5,581 | 12,436 | -558 | -108 |

Chief Executive Department - Budget Monitoring - as at 31st October 2020

Main Variances

EXECUTIVE BOARD 25th JANUARY 2021

| Division | Working Budget | | Forecasted | | Oct 20 | Notes | Aug 20 |
|--|----------------|--------|-------------|--------|----------------------------|---|---------------------|
| | Expenditure | Income | Expenditure | Income | Forecast Variance for Year | | Forecasted for Year |
| | £'000 | £'000 | £'000 | £'000 | £'000 | | £'000 |
| Chief Executive | | | | | | | |
| Chief Executive-Chief Officer | 260 | 0 | 201 | 0 | -59 | Savings on supplies and services. | -58 |
| Chief Executive Business Support Unit | 608 | 0 | 796 | -280 | -92 | 3 vacant posts - All not being filled in this financial year. | -72 |
| People Management | | | | | | | |
| Business & Projects Support | 275 | 0 | 234 | -0 | -41 | Savings on supplies and services | -35 |
| Employee Well-being | 756 | -333 | 737 | -305 | 10 | Income target not being met due to: less external work and less 1:1 health screenings taking place due to social distancing leading to a £28k shortfall. Partially offset by a net saving of £18k due to short term vacant posts. | 59 |
| Employee Services – HR/Payroll Support | 130 | 0 | 163 | -1 | 31 | £24k graduate not funded, 2 x employees regraded with no funding £8k | 26 |
| DBS Checks | 124 | 0 | 93 | -3 | -34 | Review of DBS checks process and budget to be undertaken. | -37 |
| Other variances | | | | | 20 | | 23 |
| ICT & Corporate Policy | | | | | | | |
| Welsh Language | 165 | -10 | 121 | -10 | -44 | Vacant post not currently being filled due to team review being undertaken. Delayed due to Covid-19 but due to be completed by end of 2020/21 | -43 |
| Chief Executive-Policy | 848 | -30 | 722 | -30 | -126 | 3 vacant posts not currently being filled due to team review being undertaken. Delayed due to Covid-19 but due to be completed by end of 2020/21 | -116 |
| Other variances | | | | | -3 | | -1 |
| Admin and Law | | | | | | | |
| Democratic Services | 1,850 | -260 | 1,734 | -289 | -145 | Underspend on Members pay & travelling costs along with an additional £33k income for work undertaken for the Housing Revenue Account. | -142 |
| Democratic Services - Support | 494 | 0 | 464 | -26 | -55 | Additional income for work undertaken for the Wales Pension Partnership (£20k), ERW (£5k); £30k supplies and services underspend; | -41 |
| Civic Ceremonial | 23 | 0 | 8 | 0 | -15 | Less civic ceremonial events taking place due to Covid-19. | 0 |
| Land Charges | 130 | -300 | 76 | -202 | 43 | A reduction in estimated income as result of Covid-19, partially offset by savings on supplies and services and legal costs | 57 |
| Legal Services | 1,777 | -263 | 1,675 | -243 | -83 | 2 FTE vacant posts (£70k), one to be filled shortly but no plan to fill the other two in the current financial year. An additional £10k of income for work undertaken for the Wales Pension Partnership. | -68 |

Chief Executive Department - Budget Monitoring - as at 31st October 2020

Main Variances

EXECUTIVE BOARD 25th JANUARY 2021

| Division | Working Budget | | Forecasted | | Oct 20 | Notes | Aug 20 |
|------------------------------------|----------------|--------|-------------|--------|----------------------------|--|---------------------|
| | Expenditure | Income | Expenditure | Income | Forecast Variance for Year | | Forecasted for Year |
| | £'000 | £'000 | £'000 | £'000 | £'000 | | £'000 |
| Marketing & Media | | | | | | | |
| Marketing and Media | 501 | -285 | 395 | -37 | 143 | Overspend on salaries pending divisional realignment. Loss of income streams from external partners (e.g. ERW £80k). Looking at alternative potential partnership arrangements. | 118 |
| Translation | 552 | -51 | 428 | -35 | -108 | £20k saving down to staff reducing their hours, £11k on a vacant post, £27k underspend as a result of maternity leave and £13k saving on staff at a lower point on the salary scale than budgeted. Further savings on supplies and services. | -86 |
| Customer Services Centres | 1,112 | -346 | 1,037 | -347 | -75 | 2.5 FTE vacant posts not being filled in current financial year | 1 |
| Yr Hwb | 187 | -92 | 36 | -36 | -95 | Three vacant posts pending divisional realignment but less income anticipated as a result of Covid-19. NNDR relief due to Covid-19 £20k | -65 |
| Other variances | | | | | -0 | | -2 |
| Statutory Services | | | | | | | |
| Registrars | 430 | -301 | 508 | -303 | 76 | £76k increase in Registration Officers hours to catch up on delays in various registrations not able to be undertaken during early months of Covid-19. | 77 |
| Coroners | 384 | 0 | 321 | 0 | -63 | Following the appointment of medical examiners by the NHS, fewer cases are being referred to the Coroner. | -74 |
| Electoral Services - Staff | 287 | 0 | 267 | -0 | -20 | Vacant post during year pending divisional realignment. | -40 |
| Other variances | | | | | -7 | | -8 |
| Regeneration & Property | | | | | | | |
| Property | 1,241 | -67 | 1,169 | -67 | -72 | Part year vacant post (£40k). Large underspend on travelling and car hire as well as other supplies and services savings. | -64 |
| Commercial Properties | 32 | -582 | 54 | -516 | 88 | General loss of income due to properties becoming vacant and no immediate prospect of re-letting. | 102 |
| Provision Markets | 581 | -651 | 560 | -580 | 49 | Ongoing reduction in Lettings income due to market forces impacting rates achievable. Reduction in anticipated overspend due to more Covid-19 related costs being claimable than on previous monitoring. | 132 |
| Industrial Premises | 539 | -1,520 | 486 | -1,495 | -28 | £24k anticipated shortfall in income offset by reduction in premises related costs. | 86 |
| Livestock Markets | 59 | -209 | 48 | -54 | 143 | Anticipated shortfall in income collected at Nant Y Ci Mart | 158 |
| Other variances | | | | | 2 | | 3 |
| Grand Total | | | | | -558 | | -108 |

Department for Communities
Budget Monitoring - as at 31st October 2020

EXECUTIVE BOARD 25th JANUARY 2021

| Division | Working Budget | | | | Forecasted | | | | Oct 20 Forecast Variance for Year £'000 | Aug 20 Forecasted Variance for Year £'000 |
|--------------------------------------|----------------------|-----------------|-----------------------------------|----------------|----------------------|-----------------|-----------------------------------|----------------|---|---|
| | Expenditure £'000 | Income £'000 | Net non- controllable £'000 | Net £'000 | Expenditure £'000 | Income £'000 | Net non- controllable £'000 | Net £'000 | | |
| Adult Services | | | | | | | | | | |
| Older People | 60,405 | -23,143 | 3,207 | 40,469 | 62,284 | -25,029 | 3,207 | 40,463 | -7 | -534 |
| Physical Disabilities | 8,248 | -1,859 | 253 | 6,642 | 8,252 | -1,529 | 253 | 6,976 | 334 | 452 |
| Learning Disabilities | 40,116 | -11,059 | 1,283 | 30,340 | 39,671 | -10,466 | 1,283 | 30,489 | 148 | 249 |
| Mental Health | 9,582 | -4,030 | 255 | 5,807 | 10,467 | -4,466 | 255 | 6,255 | 448 | 761 |
| Support | 6,940 | -4,978 | 1,123 | 3,085 | 7,133 | -5,163 | 1,123 | 3,094 | 9 | -30 |
| Homes & Safer Communities | | | | | | | | | | |
| Public Protection | 3,214 | -1,094 | 532 | 2,652 | 3,268 | -1,152 | 532 | 2,649 | -4 | -4 |
| Council Fund Housing | 9,140 | -7,972 | 521 | 1,689 | 10,538 | -9,388 | 521 | 1,671 | -18 | 4 |
| Leisure & Recreation | | | | | | | | | | |
| Leisure & Recreation | 15,627 | -8,894 | 5,465 | 12,198 | 13,604 | -6,871 | 5,465 | 12,198 | -0 | 0 |
| GRAND TOTAL | 153,273 | -63,030 | 12,639 | 102,882 | 155,218 | -64,063 | 12,639 | 103,794 | 911 | 899 |

Department for Communities - Budget Monitoring - as at 31st October 2020

Main Variances

EXECUTIVE BOARD 25th JANUARY 2021

| Division | Working Budget | | Forecasted | | Oct 20 Forecast Variance for Year £'000 | Notes | Aug 20 Forecasted Variance for Year £'000 |
|---|----------------------|-----------------|----------------------|-----------------|---|--|---|
| | Expenditure £'000 | Income £'000 | Expenditure £'000 | Income £'000 | | | |
| Adult Services | | | | | | | |
| Older People | | | | | | | |
| Older People - Commissioning | 3,646 | -513 | 3,564 | -498 | -66 | Care Management Teams - underspends re staffing | -61 |
| Older People - Private/ Vol Homes | 24,748 | -13,127 | 25,063 | -13,130 | 313 | Pressures remain on the demand for services | 76 |
| Older People - Community Support | 28 | 0 | 66 | 0 | 38 | | 43 |
| Older People - Extra Care | 774 | 0 | 833 | 0 | 60 | Cwm Aur contract - savings proposals in previous years only partially delivered | 51 |
| Older People - Local Authority Domiciliary Care | 7,514 | 0 | 8,100 | -375 | 211 | Enhanced rates of pay and overtime not fully funded by Welsh Government Hardship Fund. Funding is claimable at £1 per hour of Domiciliary Care delivered. | 143 |
| Older People - Private Domiciliary Care | 8,238 | -2,523 | 7,973 | -2,602 | -344 | Welsh Government Hardship Fund claimable at £1 per hour delivered. Demand had fallen due to cancelled care packages early in the year. Activity now increasing. Delays to implement several savings proposals | -350 |
| Older People - Management & Support Services | 920 | -175 | 1,020 | -188 | 86 | Previous years savings proposals relating to reduced staff costs not delivered | 81 |
| Older People - Enablement | 1,874 | -444 | 1,955 | -623 | -98 | Enhanced rates of pay and overtime not fully funded by Welsh Government Hardship Fund. Funding is claimable at £1 per hour of care delivered. | -279 |
| Older People - Day Services | 861 | -81 | 847 | -18 | 49 | Previous years savings proposals relating to reduced premises costs not delivered, offset by reducing in running costs in current year | 4 |
| Older People - Private Day Services | 225 | 0 | 8 | 0 | -217 | No day services due to Covid-19 | -217 |
| Older People - Other variances | | | | | -37 | | -25 |
| Physical Disabilities | | | | | | | |
| Phys Dis - Commissioning & OT Services | 861 | -323 | 675 | -271 | -135 | Vacant posts | -119 |
| Phys Dis - Private/Vol Homes | 1,659 | -300 | 1,310 | -132 | -182 | Demand led - Reduced use of respite care due to Covid-19 | -167 |
| Phys Dis - Group Homes/Supported Living | 1,079 | -167 | 1,109 | -10 | 187 | Significant changes over recent years as packages reassessed following the transfer of Welsh Independent Living Fund into Revenue Support Grant. Primarily affected Physical Disabilities and Learning Disability clients for Direct Payments, Day Services and Community Support. Budget adjustments to be monitored to check initially virements were accurate | 268 |
| Phys Dis - Community Support | 198 | 0 | 118 | 0 | -80 | Reduced use of respite care due to Covid-19 | -79 |
| Phys Dis - Direct Payments | 2,673 | -577 | 3,220 | -577 | 547 | Demand remains steady but at a level of overspend in 2019/20 | 550 |
| Phys Dis - Other variances | | | | | -2 | | -1 |

Department for Communities - Budget Monitoring - as at 31st October 2020

Main Variances

EXECUTIVE BOARD 25th JANUARY 2021

| Division | Working Budget | | Forecasted | | Oct 20 Forecast Variance for Year £'000 | Notes | Aug 20 Forecasted Variance for Year £'000 |
|--|----------------------|-----------------|----------------------|-----------------|---|--|---|
| | Expenditure £'000 | Income £'000 | Expenditure £'000 | Income £'000 | | | |
| Learning Disabilities | | | | | | | |
| Learn Dis - Private/Vol Homes | 10,812 | -4,287 | 11,690 | -4,015 | 1,150 | Demand increased - further work to establish underlying cause. Previous year had grant awarded late in the year - this is not projected in the current year forecast. | 1,054 |
| Learn Dis - Direct Payments | 3,758 | -547 | 4,448 | -547 | 690 | Demand remains steady but at a level of overspend in 2019/20 | 653 |
| Learn Dis - Group Homes/Supported Living | 9,829 | -2,221 | 10,280 | -2,373 | 298 | More demand in Supported Living as an alternative to residential care. Rightsizing in Supported Living ongoing but delayed due to Covid-19. Accommodation and Efficiency project which plans for strategic longer term future accommodation options as well as current client group is now picking up pace. | 268 |
| Learn Dis - Adult Respite Care | 981 | -812 | 941 | -812 | -39 | | -29 |
| Learn Dis - Home Care Service | 322 | -154 | 322 | -154 | -0 | | 0 |
| Learn Dis - Local Authority Day Services | 2,482 | -410 | 2,265 | -317 | -124 | Reduced premises and running costs as building based provision is reduced due to social distancing regulations and alternatives provided. | -29 |
| Learn Dis - Private Day Services | 1,438 | -80 | 464 | -80 | -974 | Day Services closed from March 2020. Assume closure for whole financial year. Where care has been reassessed and alternative has been provided, the additional cost is shown as an overspend in that budget. However this is not claimable under Welsh Government Hardship Fund where there is no additional cost | -917 |
| Learn Dis - Community Support | 3,537 | -158 | 2,856 | -158 | -681 | Community Services provision greatly reduced from March 2020. Activity levels beginning to increase. Where care has been reassessed and alternative has been provided, the additional cost is shown as an overspend in that budget. However this is not claimable under Welsh Government Hardship Fund where there is no additional cost | -533 |
| Learn Dis - Adult Placement/Shared Lives | 3,031 | -2,198 | 2,708 | -2,011 | -136 | Staff vacancies and reduced payments for day services support | -131 |
| Learn Dis - Other variances | | | | | -35 | | -86 |
| Mental Health | | | | | | | |
| M Health - Private/Vol Homes | 6,081 | -3,230 | 6,753 | -3,467 | 435 | Demand increased - further work to establish underlying causes. Previous year had grant awarded late in the year - this is not projected in the current year forecast. | 647 |
| M Health - Other variances | | | | | 13 | | 114 |
| Support | | | | | | | |
| Other Variances - Support | | | | | 9 | | -30 |

Department for Communities - Budget Monitoring - as at 31st October 2020

Main Variances

EXECUTIVE BOARD 25th JANUARY 2021

| Division | Working Budget | | Forecasted | | Oct 20 | Notes | Aug 20 |
|---------------------------------------|----------------|--------|-------------|--------|----------------------------------|--|------------------------------------|
| | Expenditure | Income | Expenditure | Income | Forecast Variance for Year | | Forecasted Variance for Year |
| | £'000 | £'000 | £'000 | £'000 | £'000 | | £'000 |
| Homes & Safer Communities | | | | | | | |
| Public Protection | | | | | | | |
| PP Management support | 102 | -8 | 83 | -8 | -19 | Underspend on postages and photocopying recharges. | -9 |
| PP Business Support unit | 151 | 0 | 125 | 0 | -26 | Vacant posts | -22 |
| Public Health | 283 | -14 | 314 | -7 | 38 | Underachievement of Fees and costs recoverable. Overspend on Premises Maintenance and Internal design fees linked to Llanfallteg Works in default. | 17 |
| Noise Control | 214 | 0 | 199 | -1 | -16 | Vacant Post. | -1 |
| Air Pollution | 126 | -35 | 138 | -35 | 12 | Underachievement of licensing income. | 14 |
| Dog Wardens | 99 | -29 | 103 | -17 | 16 | Underachievement of Fees and costs recoverable. Overspend on Long term Vehicle hire. | 2 |
| Animal Safety | 158 | 0 | 116 | 0 | -42 | Vacant posts. | -36 |
| Licensing | 350 | -330 | 361 | -321 | 20 | Underachievement of licensing income. | 26 |
| Trading Standards Services Management | 89 | -38 | 117 | -45 | 21 | Overspend on Legal Fees. | 9 |
| Fair Trading | 146 | -65 | 144 | -46 | 18 | Underachievement of Fees and costs recoverable. | 9 |
| Other Variances | | | | | -26 | | -13 |
| Council Fund Housing | | | | | | | |
| Home Improvement (Non HRA) | 709 | -300 | 701 | -318 | -26 | Vacant Posts. | 9 |
| Landlord Incentive | 13 | -10 | 57 | -10 | 44 | Overspend on Premises maintenance. | -0 |
| Temporary Accommodation | 502 | -108 | 1,751 | -1,467 | -110 | Overachievement of rental and Housing benefit income target. | -6 |
| Social Lettings Agency | 797 | -802 | 789 | -721 | 73 | Overspend on Premises maintenance. | -0 |
| Other Variances | | | | | 1 | | 2 |

Department for Communities - Budget Monitoring - as at 31st October 2020

Main Variances

EXECUTIVE BOARD 25th JANUARY 2021

| Division | Working Budget | | Forecasted | | Oct 20 Forecast Variance for Year £'000 | Notes | Aug 20 Forecasted Variance for Year £'000 |
|---------------------------------------|----------------------|-----------------|----------------------|-----------------|---|--|---|
| | Expenditure £'000 | Income £'000 | Expenditure £'000 | Income £'000 | | | |
| Leisure & Recreation | | | | | | | |
| Pendine Outdoor Education Centre | 522 | -348 | 340 | -224 | -58 | Vacant posts in structure | -39 |
| Carmarthen Leisure Centre | 1,640 | -1,751 | 1,234 | -1,301 | 43 | Unable to claim current year efficiencies from Hardship Fund | 43 |
| Amman Valley Leisure Centre | 910 | -833 | 777 | -669 | 30 | Unable to claim current year efficiencies from Hardship Fund | 30 |
| Llanelli Leisure Centre | 1,340 | -1,145 | 1,110 | -871 | 43 | Unable to claim current year efficiencies from Hardship Fund | 43 |
| ESD Rev Grant - Ynys Dawela | 43 | -43 | 21 | 0 | 21 | Grant for project not yet confirmed by funding body | 28 |
| Archives General | 137 | -2 | 174 | -3 | 36 | Estimated cost of returning Archive collection from storage | 1 |
| Arts General | 25 | 0 | 0 | 0 | -25 | Vacant post being held pending restructure | -25 |
| Laugharne Boathouse | 147 | -112 | 120 | -49 | 35 | Shortfall of income to budget as a result of part year closure. Potential to be reduced if grant application to Cultural Fund is successful. | 5 |
| Entertainment Centres General | 444 | -62 | 349 | -59 | -93 | Vacant posts in structure | -97 |
| Oriel Myrddin CCC | 113 | 0 | 125 | 0 | 12 | Backdated NNDR bills re: 26/27 King Street | 14 |
| Leisure Management | 389 | 0 | 361 | 0 | -28 | Vacant post in structure | -33 |
| Other Variance - Leisure & Recreation | | | | | -16 | | 30 |
| Grand Total | | | | | 911 | | 899 |

Corporate Services Department
Budget Monitoring - as at 31st October 2020

EXECUTIVE BOARD 25th JANUARY 2021

| Division | Working Budget | | | | Forecasted | | | | Oct 20 Forecast Variance for Year £'000 | Aug 20 Forecasted Variance for Year £'000 |
|---------------------------------|----------------------|-----------------|-----------------------------------|---------------|----------------------|-----------------|-----------------------------------|---------------|---|---|
| | Expenditure £'000 | Income £'000 | Net non- controllable £'000 | Net £'000 | Expenditure £'000 | Income £'000 | Net non- controllable £'000 | Net £'000 | | |
| Financial Services | 5,399 | -2,862 | -2,552 | -16 | 5,125 | -2,820 | -2,552 | -247 | -231 | -232 |
| Revenues & Financial Compliance | 4,793 | -1,723 | -2,408 | 662 | 4,254 | -1,794 | -2,408 | 53 | -610 | -563 |
| Other Services | 71,004 | -47,351 | 3,337 | 26,991 | 69,187 | -45,144 | 3,337 | 27,381 | 390 | 587 |
| GRAND TOTAL | 81,196 | -51,937 | -1,623 | 27,637 | 78,566 | -49,757 | -1,623 | 27,186 | -451 | -208 |

Corporate Services Department - Budget Monitoring - as at 31st October 2020

Main Variances

EXECUTIVE BOARD 25th JANUARY 2021

| Division | Working Budget | | Forecasted | | Oct 20 | Notes | Aug 20 |
|--|----------------|--------|-------------|--------|----------------------------|---|---------------------|
| | Expenditure | Income | Expenditure | Income | Forecast Variance for Year | | Forecasted for Year |
| | £'000 | £'000 | £'000 | £'000 | £'000 | | £'000 |
| Financial Services | | | | | | | |
| Corporate Services Management team | 485 | -63 | 482 | -109 | -49 | £35k income from Fire Authority SLA and £15k savings on supplies and services | -50 |
| Accountancy | 1,697 | -459 | 1,595 | -466 | -109 | Vacant posts not likely to be filled in the short term. A few staff members currently being paid at the lower points of the scale whilst budgeted at the top. | -113 |
| Treasury and Pension Investment Section | 258 | -182 | 230 | -207 | -54 | £25k additional income for work undertaken for the Wales Pension Partnership; £29k - part year staff vacancy and three staff members currently at lower points of the salary scale but budgeted at top of scale. | -37 |
| Payments | 531 | -76 | 501 | -71 | -25 | Net £16k part year vacant posts and £9k savings on supplies and services | -35 |
| Other variances | | | | | 6 | | 3 |
| Revenues & Financial Compliance | | | | | | | |
| Procurement | 548 | -34 | 520 | -34 | -28 | Net effect of 1 vacancy not being filled offset by additional staff costs | -14 |
| Audit | 482 | -19 | 418 | -34 | -80 | 2 vacant posts during the year not to be filled before year end | -80 |
| Risk Management | 148 | -0 | 169 | -0 | 21 | Temporary additional secondment into team | -10 |
| Corporate Services Training | 59 | 0 | 33 | 0 | -26 | Under utilisation of budget due to current working practices | -26 |
| Local Taxation | 934 | -741 | 820 | -755 | -127 | A few posts have been vacant during the year to date and are expected to be filled imminently. A number of staff members are currently on lower points of the salary scale but budgeted at the top of scale and 2 staff members have reduced their hours. Additional one off DWP grant to implement the welfare reform changes of £43k has contributed to the underspend. | -131 |
| Housing Benefits Admin | 1,645 | -752 | 1,369 | -841 | -365 | A few posts have been vacant during the year to date and are expected to be filled imminently. A large number of staff members are currently on lower points of the salary scale but budgeted at the top of scale. Additional one off grants from DWP for additional burdens contributed a net £75k of the underspend. | -299 |
| Other variances | | | | | -5 | | -3 |

Corporate Services Department - Budget Monitoring - as at 31st October 2020

Main Variances

EXECUTIVE BOARD 25th JANUARY 2021

| Division | Working Budget | | Forecasted | | Oct 20 | Notes | Aug 20 |
|------------------------------|----------------|---------|-------------|---------|----------------------------------|--|---------------------------|
| | Expenditure | Income | Expenditure | Income | Forecast Variance for Year | | Forecasted for Year |
| | £'000 | £'000 | £'000 | £'000 | £'000 | | £'000 |
| Other Services | | | | | | | |
| Audit Fees | 316 | -92 | 287 | -92 | -29 | A proportion of audit fees chargeable directly to grants | -29 |
| Bank Charges | 67 | 0 | 17 | 0 | -50 | One off refund in year of £43k | -9 |
| Council Tax Reduction Scheme | 16,511 | 0 | 17,738 | -338 | 889 | Significant increase in caseload as a result of Covid-19. Estimated cost is £1.68m greater than 19-20 actual cost. £179k income received from WG for Q1 with an additional £158k expected for Q2 | 1,047 |
| Rent Allowances | 46,923 | -47,140 | 44,250 | -44,677 | -209 | Efficient recovery of overpayments | -209 |
| Miscellaneous Services | 7,187 | -120 | 6,894 | -38 | -211 | £238k underspend on pre LGR pension costs | -213 |
| Grand Total | | | | | -451 | | -208 |

Department for Education & Children
Budget Monitoring - as at 31st October 2020

EXECUTIVE BOARD 25th JANUARY 2021

| Division | Working Budget | | | | Forecasted | | | | Oct 20 Forecast Variance for Year £'000 | Aug 20 Forecasted Variance for Year £'000 |
|---|----------------------|-----------------|-----------------------------------|----------------|----------------------|-----------------|-----------------------------------|----------------|---|---|
| | Expenditure £'000 | Income £'000 | Net non- controllable £'000 | Net £'000 | Expenditure £'000 | Income £'000 | Net non- controllable £'000 | Net £'000 | | |
| Schools Delegated Budgets | 132,231 | -13,543 | 0 | 118,687 | 133,726 | -13,543 | 0 | 120,182 | 1,495 | 2,200 |
| Director & Strategic Management | 1,480 | 0 | -109 | 1,371 | 1,501 | -0 | -109 | 1,391 | 21 | 4 |
| Education Services Division | 7,259 | -2,716 | 21,134 | 25,676 | 6,724 | -2,148 | 21,134 | 25,710 | 34 | 91 |
| Access to Education | 9,046 | -6,201 | 1,584 | 4,429 | 9,979 | -6,901 | 1,584 | 4,662 | 233 | 626 |
| School Improvement | 3,467 | -1,526 | 427 | 2,368 | 3,549 | -1,725 | 427 | 2,251 | -117 | 48 |
| Curriculum & Wellbeing | 8,570 | -4,781 | 886 | 4,674 | 8,803 | -4,994 | 886 | 4,694 | 20 | 90 |
| Children's Services | 24,451 | -6,087 | 2,721 | 21,086 | 26,504 | -8,518 | 2,721 | 20,708 | -378 | -309 |
| Additional resources for reopening of schools | 0 | 0 | 0 | 0 | 1,049 | -850 | 0 | 199 | 199 | 199 |
| TOTAL excluding schools | 54,272 | -21,311 | 26,643 | 59,604 | 58,109 | -25,136 | 26,643 | 59,616 | 12 | 749 |
| GRAND TOTAL | 186,503 | -34,854 | 26,643 | 178,291 | 191,834 | -38,679 | 26,643 | 179,798 | 1,507 | 2,949 |

Department for Education & Children - Budget Monitoring - as at 31st October 2020

Main Variances

EXECUTIVE BOARD 25th JANUARY 2021

| Division | Working Budget | | Forecasted | | Oct 20 Forecast Variance for Year £'000 | Notes | Aug 20 Forecasted Variance for Year £'000 |
|--|----------------------|-----------------|----------------------|-----------------|---|---|---|
| | Expenditure £'000 | Income £'000 | Expenditure £'000 | Income £'000 | | | |
| Schools Delegated Budgets | | | | | | | |
| Primary Schools | 69,767 | -8,545 | 69,932 | -8,545 | 165 | Based on schools' working budgets received for 2020/21 & updated for 2nd quarter monitoring returns which reflect reduced actuals during summer term and the application of ALP grant against teacher posts where redundancies have been postponed due to Covid-19. | 850 |
| Secondary Schools | 58,331 | -4,958 | 59,231 | -4,958 | 900 | | 900 |
| Special Schools | 4,132 | -40 | 4,562 | -40 | 430 | | 450 |
| Director & Strategic Management | | | | | | | |
| Business Support | 398 | 0 | 424 | -0 | 26 | Pool cars fleet costs (£9k) and Dept central mailing costs | 11 |
| Other variances | | | | | -6 | | -7 |
| Education Services Division | | | | | | | |
| School Redundancy & EVR | 2,017 | 0 | 1,904 | 0 | -113 | Part year moratorium on redundancy processes due to Covid-19 | -66 |
| Early Years Non-Maintained Provision | 1,704 | -1,337 | 861 | -549 | -55 | Fewer children taking up places in non-maintained settings | -96 |
| Special Educational Needs | 2,844 | -1,379 | 3,288 | -1,597 | 226 | Increase in existing out of county placement costs. | 276 |
| Other variances | | | | | -24 | | -23 |
| Access to Education | | | | | | | |
| School Admissions | 345 | -84 | 314 | -84 | -32 | Part year staff vacancy & staff budget saving as not all staff at top of grade Premises costs relating to closed schools | -29 |
| School Modernisation | 114 | -1 | 201 | -33 | 55 | | 61 |
| School Meals & Primary Free Breakfast Services | 8,586 | -6,116 | 9,464 | -6,784 | 210 | Income target of £100k for breakfast club contributions not achievable due to summer term closure and reduced take up due to Covid-19. £100k additional cost of FSM due to Covid-19 that are not eligible for WG hardship | 594 |
| School Improvement | | | | | | | |
| School Effectiveness Support Services | 265 | -43 | 213 | -37 | -47 | Delayed recruitment to school support due to Covid-19 | -21 |
| National Model for School Improvement | 1,139 | -60 | 1,035 | -26 | -70 | Reduced travelling due to Covid-19 and maximising Education Improvement Grant to release core budget | 68 |

Department for Education & Children - Budget Monitoring - as at 31st October 2020

Main Variances

EXECUTIVE BOARD 25th JANUARY 2021

| Division | Working Budget | | Forecasted | | Oct 20 Forecast Variance for Year £'000 | Notes | Aug 20 Forecasted Variance for Year £'000 |
|--|----------------------|-----------------|----------------------|-----------------|---|---|---|
| | Expenditure £'000 | Income £'000 | Expenditure £'000 | Income £'000 | | | |
| Curriculum and Wellbeing | | | | | | | |
| Music Services for Schools | 1,038 | -737 | 1,100 | -762 | 37 | Delay with staff restructuring which has been further affected by Covid-19 | 61 |
| Education Other Than At School (EOTAS) | 2,205 | -339 | 2,380 | -445 | 70 | Increasing number of placements from schools for alternative provision requiring increased staffing due to both complexity and numbers | 86 |
| Youth Offending & Prevention Service | 1,979 | -1,116 | 1,882 | -1,084 | -65 | Reduced travelling, staff vacancies and maximising grants to release core budget | -57 |
| Other variances | | | | | -21 | | 0 |
| Children's Services | | | | | | | |
| Adoption Services | 532 | 0 | 1,093 | -489 | 72 | One off payment committed for adoption of sibling group £125k, partially offset by maximising grant income in other areas of the service | 100 |
| Out of County Placements (CS) | 670 | 0 | 489 | -29 | -211 | Reduction in Out of County placements and no current remand placements | -236 |
| Childcare | 901 | -345 | 880 | -351 | -27 | Additional in year grants awarded from Welsh Government supporting priorities the service had already identified and have staff working on | -10 |
| Family Aide Services | 172 | 0 | 305 | -191 | -58 | Part year vacant posts and maximisation of grant income | -66 |
| Other Family Services incl Young Carers and ASD | 540 | -300 | 697 | -507 | -50 | Part year vacant post (currently out for recruitment) and maximisation of grant income | -31 |
| Out of Hours Service | 175 | 0 | 175 | 0 | 0 | | 0 |
| Children's Services Mgt & Support (incl Care First) | 992 | -76 | 1,120 | -275 | -71 | Further utilisation of grants - £45k, staff budget saving as not all staff at top of grade & purchase of extra leave - £12k, staff recruitment savings with most posts advertised on our website - £14k | -67 |
| School Safeguarding & Attendance | 296 | -45 | 552 | -353 | -52 | Part year vacant posts and maximisation of grant income | -67 |
| Other Variances | | | | | 18 | | 67 |
| Additional resources for reopening of schools | | | | | | | |
| Additional Cleaning for schools re-opening | 0 | 0 | 850 | -850 | 0 | Assumes additional cleaning costs will be fully recovered from Welsh Government. Expectation that additional cleaning costs in other establishments will be recovered from the user departments. | 0 |
| Face coverings & PPE | 0 | 0 | 199 | 0 | 199 | Expenditure incurred in August to procure Face Coverings & PPE for Schools at short notice expected to exceed WG grant by £199k | 199 |
| Grand Total | | | | | 1,507 | | 2,949 |

Environment Department
Budget Monitoring - as at 31st October 2020

EXECUTIVE BOARD 25th JANUARY 2021

| Division | Working Budget | | | | Forecasted | | | | Oct 20 Forecast Variance for Year £'000 | Aug 20 Forecasted Variance for Year £'000 |
|--------------------------------|----------------------|-----------------|-----------------------------------|---------------|----------------------|-----------------|-----------------------------------|---------------|---|---|
| | Expenditure £'000 | Income £'000 | Net non- controllable £'000 | Net £'000 | Expenditure £'000 | Income £'000 | Net non- controllable £'000 | Net £'000 | | |
| Business Support & Performance | 166 | -212 | 130 | 84 | 121 | -179 | 130 | 72 | -13 | 15 |
| Waste & Environmental Services | 25,651 | -4,471 | 1,373 | 22,553 | 28,334 | -6,888 | 1,373 | 22,819 | 266 | 366 |
| Highways & Transportation | 52,387 | -31,575 | 10,384 | 31,197 | 51,491 | -30,285 | 10,384 | 31,590 | 393 | 678 |
| Property | 42,805 | -40,787 | 624 | 2,642 | 43,857 | -41,599 | 624 | 2,882 | 240 | 211 |
| Planning | 4,454 | -2,069 | 330 | 2,715 | 4,160 | -1,646 | 330 | 2,844 | 129 | 170 |
| GRAND TOTAL | 125,463 | -79,113 | 12,841 | 59,190 | 127,963 | -80,597 | 12,841 | 60,207 | 1,016 | 1,439 |

Environment Department - Budget Monitoring - as at 31st October 2020

Main Variances

EXECUTIVE BOARD 25th JANUARY 2021

| Division | Working Budget | | Forecasted | | Oct 20 Forecast Variance for Year £'000 | Notes | Aug 20 Forecasted Variance for Year £'000 |
|---|----------------------|-----------------|----------------------|-----------------|---|--|---|
| | Expenditure £'000 | Income £'000 | Expenditure £'000 | Income £'000 | | | |
| Business Support & Performance | | | | | | | |
| Business Support | -119 | -35 | -152 | -36 | -33 | Posts budgeted at top of scale but majority are not at the top of scale yet; a few posts temporarily vacant during the year. | -29 |
| Operational Training | 37 | -57 | 12 | -19 | 12 | Overspend due to Covid-19 restrictions and training time allocated to refuse and cleaning departments | 33 |
| Departmental - Core | 45 | 0 | 64 | 0 | 19 | £9k department's share of the Health and Wellbeing co-ordinators' pay costs; £10k efficiency not yet achieved | 18 |
| Other variances | | | | | -11 | | -7 |
| Waste & Environmental Services | | | | | | | |
| SAB - Sustainable Drainage approval Body Unit | 121 | -115 | 120 | -47 | 68 | Anticipated income not materialised - Dependent on number of submissions and market buoyancy of development projects | 81 |
| Reservoirs | 0 | 0 | 74 | 0 | 74 | Reactive work, including consultancy costs at Trebeddrod Reservoir. | 0 |
| Cleansing Service | 2,380 | -108 | 2,431 | -110 | 47 | Additional cleansing requirements | 38 |
| Waste Services | 17,071 | -1,316 | 17,298 | -1,382 | 162 | Additional blue bag requirements due to: HWRCs closed from March until end of May therefore more kerbside blue bags used, cans and paper removed from community recycling centres resulting in a 35% increase in kerbside dry recycling and increased stock in additional private outlets during Covid-19 lockdown. | 257 |
| Green Waste Collection | 533 | -336 | 523 | -371 | -45 | Increased take-up of green waste collection service | -6 |
| Closed Landfill Sites | 255 | 0 | 235 | 0 | -20 | Reduction in electricity costs | -3 |
| Other variances | | | | | -20 | | -1 |
| Highways & Transportation | | | | | | | |
| Civil Design | 1,096 | -1,680 | 1,010 | -1,621 | -27 | Increased income recovery | -34 |
| Transport Strategic Planning | 396 | 0 | 357 | -0 | -39 | Project Management Fees charged to various grants | -28 |
| Traffic Management | 559 | -43 | 781 | -342 | -78 | Net increase in additional Traffic Regulation Orders income against additional planned works -£40k and net effect of vacant posts/reduced recharges to grants of -£38k. | -52 |
| Car Parks | 1,997 | -3,271 | 1,749 | -2,389 | 634 | The outturn includes the WG reimbursement for loss of income of £701k for quarter 1 and £277k for quarter 2. Quarters 3 and 4 include an assumption that WG will partly reimburse the Authority for the loss in income due to the reduction in footfall. The £167k efficiency for the increase in parking charges has not been met in full for the year. | 833 |
| Nant y Ci Park & Ride | 80 | -33 | 136 | -71 | 18 | Increased maintenance costs & reduced income | 29 |

Environment Department - Budget Monitoring - as at 31st October 2020

Main Variances

EXECUTIVE BOARD 25th JANUARY 2021

| Division | Working Budget | | Forecasted | | Oct 20 Forecast Variance for Year £'000 | Notes | Aug 20 Forecasted Variance for Year £'000 |
|---|----------------------|-----------------|----------------------|-----------------|---|--|---|
| | Expenditure £'000 | Income £'000 | Expenditure £'000 | Income £'000 | | | |
| School Crossing Patrols | 121 | 0 | 148 | 0 | 26 | The school crossing patrols section has reviewed all patrols to identify where there is no requirement to provide them according to the National Safety criteria. Vacancies that arise in the sites that do not require school crossing patrols will not be filled as and when they become vacant. | 29 |
| Bridge Maintenance | 740 | 0 | 727 | 0 | -14 | Structures Engineer vacant for part year | -37 |
| Street Works and Highway Adoptions | 426 | -364 | 423 | -492 | -131 | Additional income from highway adoption agreements and streetworks | -20 |
| Other variances | | | | | 3 | | -41 |
| Property | | | | | | | |
| Property Maintenance Operational | 30,380 | -31,924 | 30,071 | -31,429 | 186 | Estimated £90k loss of recharge income due to shielding, redeployment, social distancing and works on-stop or delayed and an estimated loss of £96k for reduced construction work as a result of Covid-19 leading to a reduction of internal fees that can be charged. | 200 |
| Design & Professional Services Frameworks | 0 | 0 | 247 | -216 | 30 | Some capital projects have slipped as a result of the current pandemic and fee income has reduced as a result. | -0 |
| Facilities Management - Corporate Buildings | 388 | 0 | 417 | 0 | 29 | Additional Facilities Assistants' workload as a result of closure of buildings that need to be attended in the absence of staff on site | 12 |
| Other variances | | | | | -5 | | -1 |
| Planning | | | | | | | |
| Planning Admin Account | 342 | -14 | 423 | -84 | 11 | Additional Arcus software costs | -3 |
| Building Regulations Trading - Chargeable | 454 | -507 | 401 | -333 | 121 | Reduction in income as a result of Covid-19. Final decision on reimbursement of lost / deferred income will be made by WG in February 2021. | 107 |
| Building Control - Other | 186 | -5 | 174 | -4 | -11 | Less staff travel & spend on supplies due to Covid-19 | -10 |
| Minerals | 359 | -236 | 333 | -163 | 46 | Reduction in income as a result of Covid-19. Final decision on reimbursement of lost / deferred income will be made by WG in February 2021. | 55 |
| Policy-Development Planning | 680 | -0 | 528 | 0 | -152 | Part year vacancy and employee on maternity, underspend has increased due to less estimated expenditure on consultant fees & supplies | -123 |
| Development Management | 1,575 | -968 | 1,483 | -730 | 147 | Income shortfall offset by less expenditure due to Covid-19. Final decision on reimbursement of lost / deferred income will be made by WG in February 2021. | 124 |
| Tywi Centre | 47 | -47 | 63 | -119 | -56 | Reimbursement for lost income received from WG of £29.7k in quarter 1 and £37.6k in quarter 2. | -0 |
| Conservation | 442 | -54 | 461 | -48 | 26 | One-off consultancy cost | 24 |
| Other Variances | | | | | -3 | | -3 |
| Grand Total | | | | | 1,016 | | 1,439 |